

OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING
Wednesday, May 31, 2017 at 5:30 pm
AHI 2nd Floor Lounge

PRESENT:

AHI

Bill Mayoros (Co-Chair) Ian Blain Don Campbell Kristie McCulligh Carol Smith-Gee

TDMH

Cheryl Buchner Cliff Evanitski Gary Foerster Barbara Morgan Larry Phillips

EX-OFFICIOS

Dr. Mohamed Abdalla Frank Deutsch Dr. Dan Dockx Julie Ellery Dr. Helen Frye Dr. Joel Wohlgemut

REGRETS:

AHI Al Lauzon Maureen Ralph

TDMH Mel Getty (Co-Chair) Ruby Withington

RESOURCE: Loralee Heemskerck, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
OPEN SESSION		
1. CALL TO ORDER	Bill Mayoros called the open session meeting to order at 6:01 pm.	
1.1 Quorum	A quorum is present.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>1.2 Conflict of Interest Declaration</p> <p>1.3 Approval of Agenda</p> <p>2. CONSENT AGENDAS</p>	<p>There are no conflicts to declare.</p> <p><u>MOTION:</u> Moved by Cliff Evanitski Seconded by Don Campbell</p> <p>RESOLVED that the agenda be approved as circulated. Carried.</p> <p>The following items are listed under the Joint Board, AHI and TDMH consent agendas:</p> <p>2.1 Approval of previous Joint Board open session minutes – April 26, 2017</p> <p>2.2 Corporate Planning and Finance Committee – May 24, 2017</p> <p>2.3 President and CEO Report</p> <p>2.4 VP and CFO Report</p> <p>2.5 VP and CNE Report</p> <p>2.6 AHI Chief of Staff Report</p> <p>2.7 AHI Joint Health and Safety Minutes – April 25, 2017</p> <p>2.8 TDMH Joint Health and Safety Minutes – April 19, 2017</p>	<p>Obtain original signatures (L. Heemskerk)</p>

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>3. BUSINESS ARISING FROM CONSENT AGENDA</p> <p>4. MATTERS FOR DECISION/DISCUSSION /INFORMATION</p>	<p><u>MOTION:</u> Moved by Ian Blain Seconded by Kristie McCulligh</p> <p>RESOLVED that the AHI and TDMH Joint Board receive and accept the respective reports in the Joint Board consent agenda. Carried.</p> <p><u>MOTION:</u> Moved by Kristie McCulligh Seconded by Ian Blain</p> <p>RESOLVED that the AHI Board receive and accept the respective reports in the AHI consent agenda. Carried.</p> <p><u>MOTION:</u> Moved by Cheryl Buchner Seconded by Barb Morgan</p> <p>RESOLVED that the TDMH Board receive and accept the respective reports in the TDMH consent agenda. Carried.</p> <p>There is no business arising from the consent agenda.</p>	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>4.1 Quality Committee – May 1, 2017</p>	<p>Meeting highlights:</p> <ul style="list-style-type: none"> • Overview of Quality Program including key legislation and regulations which govern quality in Ontario hospital, and how they are operationalized within the organizations. • Quality Program presentation will be part of new board member orientation in future. • Best practice is for board members to participate in leadership/quality walkabouts throughout the facility. In future an invitation will be extended to a board member to accompany leadership on these walkabouts as an observer. <p>The board received the reports of the Quality Committee.</p>	<p>Follow-up (J. Ellery)</p>
<p>4.2 Corporate Planning and Finance Committee – May 24, 2017</p>	<p><u>Item 6.1 TDMH Capital re mammography replacement</u></p> <ul style="list-style-type: none"> • Option to upgrade existing equipment or replace with new. • Pros and cons discussed. • New Tomosynthesis platform offers many advantages. • GE offering new equipment at a reduced cost. • Financial impact analysis. • Actively pursue sale of existing mammogram unit. • Risk analysis, e.g. equipment must be government approved before purchase. <p><u>MOTION:</u> Moved by Cheryl Buchner Seconded by Gary Foerster</p> <p>RESOLVED that the TDMH Board of Directors approve the additional 2017/2018 capital expenditure of \$240,000 to purchase the new GE Senographe Pristina mammogram platform. Carried.</p>	<p>Follow-up (F. Deutsch)</p>
<p>4.3 Board Continuing Education Updates</p>	<p><u>OHA Webcast: Rural & Northern Health Care Governance – May 10, 2017</u> Presentation slides posted in Board portal, continuing education folder.</p>	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>5. NEW BUSINESS</p> <p>6. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p><u>Miller Thomson Coffee Talk: What Directors Need to Know – Enterprise Risk Management – May 26, 2017</u></p> <ul style="list-style-type: none"> • Discussed importance of conducting Enterprise Risk Management (ERM) assessment when making key decisions, e.g. strategic direction, budget decisions. • ERM identifies the severity and probability to make an assessment of the risk, e.g. financial, reputational, etc. • Insurance carriers have ERM tools for hospital's to utilize. • Risk assessment is the responsibility of the manager bringing forth the proposal. <p>Suggest that we develop a formalized ERM structure starting with the development of risk topics.</p> <p>There is no new business to address.</p> <p><u>MOTION:</u> Moved by Ian Blain Seconded by Don Campbell</p> <p>RESOLVED to move into the in-camera session at 6:27 pm to receive reports on items pursuant to the Board of Director's In-camera policy. Carried.</p> <p>The meeting terminated at the completion of the closed session.</p>	<p>Follow-up (J. Ellery)</p>



Frank Deutsch, Acting AHI and TDMH
President and CEO



Bill Mayoros,
AHI Joint Board Co-Chair